

Superintendent's Letter
Tuesday, June 6, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its regular board meeting on Monday, June 5, 2017 were the following:

COMMUNICATIONS –

- Correspondence from Dr. Paul C. Davis, Judge of Election, Muhlenberg #6

PRESENTATIONS

2016-17 JROTC Program - Col Michael Dietrich and Sgt James Dolan

5.0 Superintendent's Report (Motion Carried)

5.1 Resignations

Ellen Adams, Program Coordinator – GV, effective 6/9/17

Carla Dixon, Food Service Worker, effective 6/6/17

Debra Gaston, Breakfast Food Service Worker - SMS, effective 6/9/17

Travis Hume, Special Education Instructional Assistant, effective 6/8/17

Brenda Keeney, Food Service Worker, effective 6/9/17

Angela LaPuma, Food Service Worker, effective 5/19/17

Glenda Lara, Food Service Worker, effective 6/9/17

Patricia Minnich, Cashier – WMS, effective 5/30/17

Timothy Morrow, Custodian, effective 5/30/17

Grace Porter, Hourly Teacher – GV, effective 6/9/17

Charles Trovato, Math Teacher – High School, effective 6/9/17

Cynthia Wise, 1st Grade Teaching Assistant and Monitorial Aide – GV, effective 6/9/17

Timothy Stoltz, ESL teacher, Shiloh Hills, eff. 6/2/17

Erin Murphy, Autistic Support Teacher, West, eff. 6/16/17

Melissa Wild, change in resignation date to 8/1/17, previously approved as 6/9/17

5.2 Child Rearing Leave

Maria Witkowski, Speech Therapist – CT, effective 9/22/17 and returning at beginning of 4th quarter 2018

5.3 Days without Pay

Jillian Lynch, 5/31/17 (1/2 day)

5.4 Support Staff

Olivia Allison, Substitute Special Education Instructional Assistant, \$12.11/hr, effective 5/16/17

Lester Bare, Substitute Bus Aide, \$9.87/hr, effective 5/26/17

Abraham Olivas, Substitute Bus Aide, \$9.87/hr, effective 5/15/17

Vanessa Olivas, Substitute Bus Aide, \$9.87/hr, effective 5/11/17

5.5 Change of Status

Karie Braca, 4th Grade, Spring Ridge, to 5th Grade, Spring Ridge, effective 8/23/17 (replaces Nicole Millard who is transferring)

Tonya Cosgrove, Librarian - LTS, Spring Ridge, to Librarian – LTS, Spring Ridge, effective through the first semester of the 2017-2018 school year (replaces Colleen Jakubowicz while on child rearing leave)

Kimberly Duffy, Substitute Teacher, to 1st Grade, Green Valley, Master's Degree, Credit Year 1, \$52,264/yr, effective 8/23/17 (replaces Nancy Snyder who transferred)

Kaitlyn Galtre, Special Education Teacher, West MS, to Reading Specialist, West MS, effective 8/23/17 (replaces Lorie Spadafora who is retiring)

Madison Hauk, 3rd Grade – LTS, Cornwall Terrace, to 4th Grade – LTS, GV, effective 8/23/17 (replaces Mary Glassic while on sabbatical).

Amy Major, Emotional Support-West, LTS, to Emotional Support-West, effective 8/23/17 (replaces Mary Bowers who resigned).

Nicole Millard, 5th Grade, Spring Ridge, to 1st Grade, Spring Ridge, effective 8/23/17 (assumes Bubble grade)

Cheryl Raffauf, Administrative Assistant to the Superintendent, to Secretary, Green Valley, no change in rate – no salary increase for 2017-2018 and 2018-2019 school years, effective date TBD (will also retain Secretary to the School Board of Directors for the immediate future) (replaces Michelle Musseman who is resigning)

Bethany Snyder, Tech Coach, to 4th Grade, Spring Ridge, effective 8/23/17 (replaces Karie Braca who transferred)

Nancy Snyder, 1st Grade, Green Valley, to Reading Specialist, Green Valley, effective 8/23/17 (replaces Mary Ann Reed who is retiring)

Leon Jefferson, 2nd Shift custodian, Whitfield to 2nd Shift Custodian, West, no change in rate, eff. 6/12/17

5.6 Professional Hires

a) Colleen Czarnecki

Education

Master's Degree in Reading Education - Wilkes University

Experience

Kindergarten and Reading Teacher, North Penn School District, August 2010-present

Degree, Credit Year, Salary

Master's Degree, Credit Year 1, \$52,264/yr

Assignment

Kindergarten Teacher, Cornwall Terrace, effective 8/23/17 (replaces Christina Changalis – LTS)

b) Colleen Klepeis

Education

Master's Degree in Special Education – Alvernia University

Experience

Special Education and Homebound Teacher, Bethlehem Area School District – September 2015-present

Special Education Teacher, Wilson School District – 2009-2013

Degree, Credit Year, Salary

Master's Degree, Step 7, \$58,264/yr

Assignment

Special Education Teacher, West Middle School, effective 8/23/17 (replaces Kaitlyn Galtere who transferred)

c) Emily Snyder

Education

Bachelor's Degree in Music Education – Elizabethtown College

Experience

Music Teacher, Harford County Public Schools, Maryland – August 2016-present

Degree, Credit Year, Salary

Bachelor's Degree, Credit Year 1, \$44,000/yr

Assignment

Music Teacher, Cornwall Terrace & Whitfield, effective 8/23/17 (replaces Phyllis Sands who is retiring)

5.7 Substitute Teacher, \$125/day, effective 5/11/17

Brandon Buterbaugh

5.8 Extracurricular

Ethan Davis, Lifeguard/Swim Lesson Instructor, \$7.75/hr

Adonis Camacho- Santos, Community Swim Lesson Instructor, \$7.75/hr

5.9 Summer Employment

a) Summer Cleaning – 6/12/17-8/18/17 – 24 hours/week

Kathy Cooper - \$8.50/hr

Andrew Cunliffe - \$7.25/hr

Sharon DiBiase - \$7.25/hr

Lucy Miceli - \$7.25/hr

Sara Tibbetts - \$7.25/hr

Mary Ann VanReed - \$7.50/hr

b) Summer Grounds – 5/30/17-8/18/17 – 40 hours/week

Nathan Vath - \$8.25/hr

c) Summer Receiving – 7/3/17-7/28/17 – 40 hours/week

Brian Lewis - \$10.68/hr

d) Extended School Year (as attached)

6.0 Consent Items (Consent)

6.1 Accepted with gratitude the following donations:

- a) 6 AED devices, cabinets and signage for placement in our elementary buildings from Berks Heart Safe.
- b) \$500.00 from the Spring Township Lion's Club to the Technology Student Association (TSA), for the TSA National Conference.
- c) \$1,000 from Gary Collier, to be used at the discretion of the five elementary Libraries for the educational benefit of their students.

Roll Call

7.0 Human Resources (Motion Carried)

7.1 Granted permission to approve the Doctors, Dentists and Game Coverage as attached.

7.2 Approved appointing Scott Fairchild to Assistant Principal at the High School, 12 month, Act 93, \$93,360/yr, effective 7/1/17 (replaces Jeff Ebert who resigned)

7.3 Granted permission to approve the 2017 Summer Hours for Supplemental School Nurses:

Kathy Blume – HS	85 hours
Anne Sweeney – SO/CT	85 hours
Ellen Grossman-W	50 hours
Robin Lysakowski-WH	45 hours
Ann Tamaccio-Lower House	70 hours
Jeanean Vath-SL	45 hours
Ginger Motley-SR	45 hours
Angela Chmielewski-GV	12 hours
Gretchen Murphy-GV	33 hours

8.0 Pupil Services (Motion Carried)

8.1 Granted permission to contract with New Story – Wyomissing, to provide ESY educational services to four special education students at the per diem rate of \$376 per day, beginning 6/26/17 and ending 8/4/17.

- 8.2** **Granted permission to contract** with New Story – Wyomissing, to provide ESY educational services to one special education student at the per diem rate of \$276 per day, beginning 6/26/17 and ending 8/4/17.
- 8.3** **Granted permission to approve the adoption** of the Settlement Agreement and Release to allow a special education student to attend the Wilson School District Summer 2017 Theatre Camp *instead* of ESY from July 10, 2017-July 20, 2017.
- 8.4** **Granted permission** to ratify a contract with Barrett Therapy Services (BTS) to provide Speech-Language Services, Occupational Therapy, and Physical Therapy to special education students at the rate of \$90 per hour; during the Wilson School District ESY Program beginning 6/26/17 and ending 7/28/17.
- 8.5** **Granted permission** to approve the adoption of the Agreement and Release to directly pay New Story an amount not to exceed Ten Thousand, Five Hundred Twenty-Eight Dollars (\$10,528.00) for New Story's summer 2017 ESY program (which includes all speech and OT services), to comprise all claims raised by the parent of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 8.6** **Granted permission** to approve the adoption of an Agreement and Release to pay directly to Easter Seals of Eastern Pennsylvania the amount of one thousand, six hundred fifty-three dollars (\$1,653.00) for its six-week summer 2017 program, to settle and comprise all claims raised by the parents of a special education student relative to the 2017 ESY program and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 8.7** **Ratified** the contract with Maxim to provide classroom nurse services at the rate of \$53.05/hour, beginning 6/26/17 and ending 7/28/17. (During our ESY).
- 8.8** **Approved** the purchase of 15 student slots with River Rock Academy for the 2017-2018 school year at a rate of \$116.70 per day for the first semester (92 school days) and 16 student slots at a rate of \$116.70 per day for the second semester (93 school days). River Rock will discount Wilson School District in lieu of rent bringing the annual cost to \$226,748.10.
- 8.9** **Granted permission** to waive tuition for the following students:
- A. Male, Gr. 6, Wilson West MS, Female, Gr. 3, and Female, Gr. 2, Green Valley Elementary School, from 5/8/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents)
 - B. Male, Gr. 10, High School, from 5/19/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents).
 - C. Female, Kindergarten, Green Valley Elementary School, from 5/1/17 until the end of the school year (as per board Policy #202 – Eligibility of Non-Residents).

- 8.10 Approved** Robert Johnson, as Truant Officer (2017-18) and School Resource Officer.
- 8.11 Ratified** a contract with OT4KIDS,LLC ; to fulfill a sensory integration need per IEP to a special education student at the rate of \$150 per hour; beginning 5/15/17 and going through 6/10/2018; this contract may be terminated earlier by either party.
- 8.12 Granted permission** to approve the adoption of an Agreement and Release to pay directly to Easter Seals of Eastern Pennsylvania the amount of one thousand, six hundred Fifty-Three dollars (\$1,653.00) for its six-week summer 2017 program, to settle and comprise all claims raised by the parents of a special education student relative to the 2017 ESY program and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 9.0 Technology & Media (Motion Carried)**
- 9.1 Granted permission** to enter into leasing agreement for \$187,059.62 for the following items:
Senior High teacher laptops, Senior High tech ed desktops, Grades 2nd/3rd Chromebooks, \$96,547.80 annually for 48 months Grades 7th/10th Chromebooks, \$87,991.31 annually for 36 months
- 10.0 Operations (No Items)**
- 11.0 Finance (Motion Carried)**
- 11.1 Approved** replacing Cynthia Mierzejewski with Steven Keifer as an authorized signer on the District's bank accounts.
- 11.2 Granted permission** to deny a taxpayer request for penalty, interest and fees to be waived on a July 1, 2016 real estate tax bill.
- 12.0 Curriculum and Staff Development (Motion Carried)**
- 12.1 Approved** Mr. Steven Keifer to be named as the authority directed to sign all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education through the E-Grant system, eff. 5/24/17.
- 12.2 Approved** the 2017-2018 Reading Area Community College/Wilson School District Dual Enrollment Agreement for as attached.
- 12.3 Approved** foreign exchange for Jasper den Otter and Amanda Le to Shijiazhuang HS No. 1 in Shijiazhuang, China from January 20, 2018 to March 31 2018.
- 12.4 Approved** payment to Joel Dries for Quarter 4 Virtual Driver's Education according to the terms of the MOU in the amount of \$3,000 (One section at \$1,000 base fee plus \$50 per student * 40 students).

13.0 Transportation (No Items)

14.0 Food/Cafeteria (Motion Carried)

14.1 Approved the following Food Service Bid Contracts through Berks County Joint Purchasing:

a) Bread Products (July 1, 2017 - June 30, 2018)

ATV Bakery Inc. = \$8,584.00

Morabito Bakery Company, Inc. = \$18,362.50

b) Grocery Products (July 1, 2017 - June 30, 2018)

Feeser's Inc. = \$38,346.91

Karetas Foods Inc. = \$5,880.14

Sysco foods of Central PA = \$27,206.23

US Foodservice of Allentown = \$19,740.71

c) NOI Grocery Products (July 1, 2017 - June 30, 2018)

Feeser's Inc. = \$25,056.15

Karetas Foods Inc. = \$1,979.30

Sysco foods of Central PA = \$8,903.40

US Foodservice of Allentown = \$29,230.10

d) Paper Products (July 1, 2017 - June 30, 2018)

Feeser's Inc. = \$727.46

Singer Equipment Company = \$10,029.66

15.0 Child Care (Motion Carried)

15.1 Approved contracting with Forino for the remodel of the library, which includes an area for a staff lounge, at Berkshire Heights Early Learning Center. The cost of the project is \$18,390.00. All costs will be paid by Wilson Child Care. No cost to the General Fund.

16.0 Extra-Curricular (No Items)

17.0 Policies (2nd Reading)

17.1 Policy #707 – Use of Facilities and Facility Rental Fees

18.0 Miscellaneous (Motion Carried)

18.1 Approved entering into a Site Release Agreement permitting teacher Anthony Dusko to film at Green Valley Elementary and Shiloh Elementary in connection with programs being produced for Sesame Street at no cost to the District. (Separate releases are being obtained by Mr. Dusko from any participants and/or their parents).